UNC
SCHOOL OF INFORMATION
AND LIBRARY SCIENCE

Proposal for Courses Requiring Instructor Permission **(INLS 696, 886, 988, 992, and 994)**
To: Associate Dean for Academic Affairs
Student Information
Name:
PID:
Degree (check one): ❒ MSIS ❒ MSLS ❒ PhD
E-mail:
Faculty Advisor:
Course Registration Information
Course and section number: _____ * Credit Hours ____Semester: _____ **INLS 696 and 886 maybe taken for 1-3 hours*
Instructor Information
For INLS 992 only: Please provide a copy of your INLS 781 proposal to your Master's Paper/Project Advisor. **Instructor Name:_____** **Email Address: _____**

Please attach a copy of your learning contract to this form (see instructions on third page) and return this form along with your learning contract to the instructor.

Student:
I have read the requirements expected of the student, agree to undertake these responsibilities, and will abide by the Honor Code's responsibilities of students.

_____
Student Signature Date

Instructor:
I have read the requirements expected of the instructor, agree to undertake these responsibilities, and will abide by the Honor Code's responsibilities of faculty.

For INLS 992 ONLY: INLS 781 Proposal Received ☐ _____(please initial)

_____
Instructor Signature Date

Note: Faculty members are restricted to a maximum of two (2) Undergraduate students per semester or summer session.

This application for Independent Study has been reviewed. The proposal is:

☐ **Approved As Is (student has permission to enroll)**
☐ **Not approved (provide rationale)**

_____
Program Director Signature Date

For office use only

☐ **Enrolled**	**Initial:**

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Instructions

Please complete the requirements for the learning contract as listed below. This document is required and must be approved by the instructor before you can be registered for independent study (396 or 696), ILS research (988), master's paper (992) or dissertation hours (994).

Learning Contract

This form serves as a contract between the student and the instructor. Deviations from this contract should be documented to the extent possible by the student and the instructor. Undergraduate students are expected to devote at least three (3) hours of independent work per week for each unit of credit (e.g., 9 hours per week if 3 credit hours). Graduate students are expected to devote at least four (4) hours of independent work per week for each unit of credit (e.g., 12 hours per week if 3 credit hours).
Please attach a document resembling a syllabus for the independent study to this form. This document must address the following:

1. Learning objectives for the independent study (typically 3 to 5).
2. How the independent study fits into the student's overall academic program and career goals.
3. Tentative list or scope of readings and/or materials.
4. Tentative set of deliverables (student's work to the instructor) and how deliverables map to learning objectives (how will each deliverable help the student realize one or more learning objectives). Note that this <u>must</u> include, at a minimum, one deliverable at midterm and one at the end of the semester. Additional deliverables are <u>strongly</u> encouraged. (Suggested deliverables include a work log, and an end-of-semester reflective essay.)
5. Tentative schedule of meetings between the student and instructor. (Weekly or bi-weekly meetings are recommended.)
6. Assessment criteria. (How will deliverables be evaluated and graded? What % of the final grade is each deliverable worth?)

The student should develop the initial draft of this syllabus. This initial draft should then be finalized in collaboration with the instructor.